

**ATTENTION**

- Use this form for a full or partial sale of private equity assets. To complete an exchange, use the [Private Equity Buy Direction Letter](#).
- Payor must use the appropriate titling format when sending payment:
  - Payable to: **[Client Account #] The Entrust Group Inc FBO [Client Name]**

**1 Account Information**

NAME <i>(as it appears on your account application)</i>	ENTRUST ACCOUNT NUMBER	ACCOUNT TYPE <i>(Traditional IRA, Roth, etc.)</i>	
EMAIL ADDRESS		DAYTIME PHONE NUMBER	

**2 General Asset Information**

 INVESTMENT NAME *(describe the investment here. Examples: name of the LLC, joint venture, private equity, etc.)*
**Payor Information** *(payor is the party sending funds to your Entrust account. Section completion required)*

PAYOR NAME	COMPANY <i>(if applicable)</i>		
PAYOR STREET ADDRESS	CITY	STATE	ZIP CODE
PAYOR EMAIL ADDRESS	FAX		
FUNDS ARE BEING SENT BY <i>(select one)</i> : <input type="checkbox"/> Wire <input type="checkbox"/> ACH <input type="checkbox"/> Check         If check, select carrier: <input type="checkbox"/> UPS <input type="checkbox"/> FEDEX <input type="checkbox"/> USPS <input type="checkbox"/> OTHER:			
DOES THE ENTRUST GROUP NEED TO SEND THE PAYOR A LIQUIDATION REQUEST? <input type="checkbox"/> YES <input type="checkbox"/> NO			

**3 Type of Sale** *(select one)*
 **FULL SALE:** Pay off investment, which will authorize asset to be removed from your account.

 APPROXIMATE CASH TO BE RECEIVED FROM SALE  
 \$

**OR**
 **PARTIAL SALE:** If you chose this option, only the principal balance of investments will be adjusted. The asset will NOT be removed from your account until the full sale of the asset occurs.

 APPROXIMATE CASH TO BE RECEIVED FROM SALE  
 \$

 NEW ASSET VALUE  
 \$

NUMBER OF REMAINING SHARES/UNITS

#### 4 Pay Entrust Fees *(select one)*

<input type="checkbox"/> ENTRUST ACCOUNT	<input type="checkbox"/> CREDIT CARD <i>(please complete section 5)</i>
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All fees are due at the time of transaction. If no indication is made, fees will be deducted from your undirected cash balance. The transaction will not be processed unless sufficient funds are available.

#### 5 Credit Card Information

PAY WITH CARD ON FILE <input type="checkbox"/>	LAST 4 DIGITS OF CARD   __  __  __  __
NEW CARD <i>(select one)</i> : <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DISCOVER	
NAME AS IT APPEARS ON CARD	CARD NUMBER
EXPIRATION DATE	SECURITY CODE
BILLING ADDRESS	
CITY, STATE, ZIP CODE	
By signing below, you authorize Entrust to charge your credit card for the fees associated with this transaction. Your request will be processed upon receipt of this form. You understand that inaccurate or incomplete credit card information or charges declined by the credit card issuer will delay the processing of the account transaction. Future changes to the option made above must be submitted in writing.	
SIGNATURE	DATE

#### 6 Investment Acknowledgement

***Prior to processing, all transaction documents must be notated "read and approved" with your signature and date.***

I understand that my account is self-directed and that the Administrator or Custodian do not review the merits, legitimacy, appropriateness and/ or suitability of any investment in general, including, but not limited to, any investigation and/ or due diligence prior to selling any investment, or in connection with my account in particular. I acknowledge that I have not requested that the Administrator and/ or Custodian provide, and the Administrator and/ or Custodian have not provided, any advice with respect to the investment directive set forth in this Sell Direction Letter. I understand that it is my responsibility to conduct all due diligence, including, but not limited to, search concerning the validity of title, and all other investigation that a reasonably prudent investor would undertake prior to selling any investment. I understand that neither the Administrator nor the Custodian determine whether this investment is acceptable under the Employee Retirement Income Securities Act (ERISA), the Internal Revenue Code (IRC), or any applicable federal, state, or local laws, including securities laws. I understand that it is my responsibility to review any investments to ensure compliance with these requirements. I understand that neither the Administrator nor the Custodian is a "fiduciary" for my account and/ or my investment as such terms are defined in the IRC, ERISA, and/ or any applicable federal, state or local laws. I agree to release, indemnify, defend and hold the Administrator and/ or Custodian harmless from any claims, including, but not limited to, actions, liabilities, losses, penalties, fines and/ or claims by others, arising out of this Sell Direction Letter and/ or this investment, including, but not limited to, claims that an investment is not prudent, proper, diversified or otherwise in compliance with ERISA, the IRC and/ or any other applicable federal, state or local laws. In the event of claims by others related to my account and/ or investment wherein Administrator and/ or Custodian are named as a party, Administrator and/ or Custodian shall have the full and unequivocal right at their sole discretion to select their own attorneys to represent them in such litigation and deduct from my account any amounts to pay for any costs and expenses, including, but not limited to, all attorneys' fees, and costs and internal costs (collectively "Litigation Costs"), incurred by Administrator and/ or Custodian in the defense of such claims and/ or litigation. If there are insufficient funds in my account to cover the Litigation Costs incurred by Administrator and/ or Custodian, on demand by Administrator and/ or Custodian, I will promptly reimburse Administrator and/ or Custodian the outstanding balance of the Litigation Costs. If I fail to promptly reimburse the Litigation Costs, Administrator and/ or Custodian shall have the full and unequivocal right to freeze my assets, liquidate my assets, and/ or initiate legal action in order to obtain full reimbursement of the Litigation Costs. I also understand and agree that the Administrator and/ or Custodian will not be responsible to take any action should there be any default with regard to this investment.

I am directing you to complete this transaction as specified above. I confirm that the decision to sell this asset is in accordance with the rules of my account, and I agree to hold harmless and without liability the Administrator and/ or Custodian of my account under the foregoing hold harmless provision. I understand that no one at Administrator and/ or Custodian has authority to agree to anything different than my foregoing understandings of Administrator's and/ or Custodian's policy. If any provision of this Sell Direction Letter is found to be illegal, invalid, void or unenforceable, such provision shall be severed and such illegality or invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

For purposes of this Sell Direction Letter, the terms Administrator and Custodian include The Entrust Group, its agents, assigns, joint ventures, affiliates and/ or business associates. I declare that I have examined this document, including accompanying information, and to the best of my knowledge and belief, it is true, correct and complete.

***I have read and understand the disclosure above.***

SIGNATURE:	DATE:
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