

### Payment Authorization Letter

555 12th Street, Suite 900 Oakland, CA 94607 Phone: (800) 392-9653

Fax: (510) 587-0960

cashmanagement@theentrustgroup.com **Account Information** NAME (as it appears on your account application) ENTRUST ACCOUNT NUMBER ACCOUNT TYPE DAYTIME PHONE NUMBER EMAIL ADDRESS (required) Asset Information PERCENTAGE OF OWNERSHIP ASSET NAME (example: real estate address, LLC name, etc.) Payment Information (you must submit supporting invoice) DESCRIPTION OF PAYMENT (example: mortgage payment, insurance payment, HOA fees, etc.) PAYEE NAME ACCOUNT NUMBER PAYEE ADDRESS CITY, STATE, ZIP CODE AMOUNT (relevant to percentage of ownership) IDENTIFYING INFORMATION TO BE REFERENCED ON PAYMENT (Example: Invoice #, Vendor's Account #, Property Address, etc.) **SET UP RECURRING PAYMENTS** (recurring payments will be paid upon receipt of invoice) NOTE: Recurring payments for expenses associated with your investment(s) are only allowed for fixed amounts. Variable expenses, which are expenses that may change over time (e.g. property tax or utility bills), are not eligible for recurring payments. Recurring payments will remain in effect until provided with a written request to change or cancel, or in case of transaction failure due to insufficient funds. ☐ THIS IS A ONE-TIME ☐ CANCEL AN EXISTING ☐ SET UP A RECURRING REPLACE AN EXISTING **PAYMENT PAYMENT** RECURRING PAYMENT RECURRING PAYMENT Name of previous vendor required: Name of vendor required: FREQUENCY OF RECURRING PAYMENT (select one) OUARTERLY: RECURRING PAYMENT PAY IN (select one): START DATE: END DATE: DUE DATE (ex-1st, 13th): ☐ JAN. APR, JUL, OCT NOTE: FEB, MAY, AUG, NOV MAR, JUN, SEPT, DEC

☐ MONTHLY:

RECURRING PAYMENT

DUE DATE (ex-1st, 13th):

START DATE:

NOTE:

END DATE:



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# Outgoing Payment Instructions (required)

PLEASE SELECT YOUR FUNDING I	METHOD: WIRE ACH C	CHECK CASHIER'S CHECK		
For WIRE and ACH (Please complete the information below)				
ACH PAYMENT NOTICE				
to the character limits, payment pr	nstructions character limit policies in processing may not occur. Therefore, so not read all the information required to	electing ACH could slow down you		
BANK NAME	BANK NAME PAYEE NAME			
BANK ABA / ROUTING NUMBER	ACCOUNT NUMBER FOR FURTHER CREDIT TO			
ADDITIONAL INFORMATION				
For CHECK and CASHIER'S CHECK	(Please complete the information below)			
PAYEE NAME PAYEE PHONE NUMBER				
PAYEE STREET ADDRESS		CITY	STATE	ZIP CODE
MAIL CHECK TO (If different from Pa	ayee Address)		·	
NAME		PHONE NUMBER (for overnight de	livery)	
STREET ADDRESS		CITY	STATE	ZIP CODE
SEND CHECK VIA:				
Regular Mail		Overnight Delivery (\$30 fee applies	s; cannot overnigl	nt to a PO Box)
		Charge my Entrust Account		
		Use third-party billing		
☐ FedEx ☐ UPS Account #:				
ADDITIONAL INFORMATION				
5 Pay Entrust Fee	es (select one)			
NOTE: ALL FEES ARE DUE AT TIME OF TRANSACTION. IF NO INDICATION IS MADE, FEES WILL BE DEDUCTED FROM YOUR UNDIRECTED CASH BALANCE. TRANSACTION WILL NOT BE PROCESSED UNLESS SUFFICIENT FUNDS ARE AVAILABLE.				
☐ ENTRUST ACCOUNT		CREDIT CARD (complete section 6	5)	



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Credit Card In	formation
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PAY WITH CARD ON FILE	LAST 4 DIGITS OF C	ARD		
NEW CARD (select one):	☐ MASTER CARD	☐ AMERICAN EXPRESS		DISCOVER
NAME AS IT APPEARS ON CARD	CARD NUMBER			SECURITY CODE
EXPIRATION DATE	BILLING ADDRESS			
CITY, STATE, ZIP CODE				
By signing below, you authorize Entrust to charge your crunderstand that inaccurate or incomplete credit card information.				
SIGNATURE		D	DATE	

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### **Account Owner Signature**



NOTE: This form will NOT be processed unless you review, sign, and date the signature box below.

I understand that my account is self-directed and that the Administrator serving from time to time (as named in the Custodial Account Agreement or that entity's successor as Adminis-trator and Custodian named in the disclosure statement received when the account was established will not review the merits, appropriateness and/or suitability of any investment in general, or in connection with my account in particular. I acknowledge that Administrator and Custodian do not endorse, approve or recommend any companies, products, services or investments. I acknowledge that I have not requested that the Administrator and/or Custodian provide, and neither Administrator nor Custodian has provided any advice with respect to the investment directive set forth in this Payment Authorization Letter. I understand that the Administrator and Custodian do not determine whether this investment is acceptable under the Employee Retirement Income Securities Act (ERISA), the Internal Revenue Code (IRC), Securities Laws, or any applicable federal, state, or local laws, including but not limited to whether my investment is a security requiring registration under the Blue Sky Laws or applicable Securities Laws. I understand that it is my responsibility to review any investments to ensure compliance with these requirements.

I understand that if the services of Administrator and/or Custodian were marketed, suggested or otherwise recommended by any person or entity, such as a financial representative or investment promoter, such persons or entities are not in any way agents, employees, representatives, affiliates, partners, consultants, subsidiaries, Administrator and/or Custodian. I acknowledge that neither Administrator nor Custodian is responsible for or bound by any statements, representations, warranties or agreements made by any such person or entity.

I understand that no one at Administrator and/or Custodian any of its licensees or licensors or franchisees have authority to agree to anything different than my foregoing understand-ings of Administrator policy. I understand that neither Administrator nor Custodian is a fiduciary for my account as such term is defined in the Internal Revenue Code, ERISA, Securities Laws or any applicable federal, state or local laws. I agree to release, indemnify, defend and hold administrator or custodian harmless from any claims arising out of this investment, including, but not limited to claims that an investment is not prudent, proper, diversified or otherwise in compliance with ERISA, the Internal Revenue Code, Securities Laws, or any other applicable federal, state or local laws. I also understand and agree that Administrator will not be responsible to take any action should there be any default with regard to this investment.

I am directing you to complete this transaction as specified above. I confirm that the decision to pay for this asset is in accordance with the rules of my account, and I agree to hold harmless and without liability the Administrator of my account.

I assume all responsibility in ensuring that Administrator and/or Custodian is provided with full payment instructions (including, but not limited to, payment amounts, due dates, addresses of payees and account numbers). This Payment Authorization Letter shall be valid and in full force and effect until revoked in writing to Administrator.

I declare that I have examined this document, including accompanying information, and to the best of my knowledge and belief, it is true, correct, and complete.

SIGNATURE C. Montgomery Burns	DATE

# Submission Options

SUBMIT BY FAX	SUBMIT BY EMAIL	SUBMIT BY MAIL
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